



Buyer Agent Information Sheet

Subject Property Address: _____

Buyer Name(s): _____

Buyer Email: _____ Buyer Phone: _____

Buyer Agent Name: _____ Agency Name: _____

Agent Email: _____ Agent Phone: _____

If you have a transaction coordinator or admin that needs to be copied on communication, please list them below.

Admin Name: _____ Admin Email: _____

Will there be a transaction or realtor fee for this closing? YES NO

If marked YES, what is the amount of the fee: _____

Will the Buyer need a survey ordered for this transaction? YES NO

COMMISSIONS

Commission Paid to Listing Agent: \$ _____ OR % _____

Commission Paid to Selling Agent: \$ _____ OR % _____

Realtor Commission TOTAL: \$ _____ OR % _____

Does your firm provide a Disbursement Authorization for your commission? YES NO

(We must receive your DA at least 3 days prior to Closing)

How will you be receiving your commission: In-Office Check Pickup Wire Overnight Check(\$35)

If overnighting check, where are we sending it? _____

NOTE: Our firm does NOT charge a fee to wire Agent commissions. To receive your commission via wire, please email ian@wzlawgroup.com to receive our firm wire form.

Westerlund & Zdenek Law

309 N. Salem Street Apex, North Carolina 27502

Phone: 919-387-9989 | Fax: 919-387-9907 | Email: ian@wzlawgroup.com